

St. Vincent de Paul Pre-School

654 Hatboro Rd. • Richboro, PA 18954 • 215.322.8423

2021-2022 Student Registration / Program Commitment Form

Child's Name _____ M F Date of Birth _____
First Name Last Name Gender MM/DD/YYYY

Mother's Name _____ Cell Phone # _____ Email _____

Father's Name _____ Cell Phone # _____ Email _____

Address _____
Street City State Zip Code

In addition to parents, student may be dismissed to: _____
Full Name Relationship

Permission to print contact information on class list: Y N Parish _____

Overview of Program and Policies:

- Classes begin the week of September 13th, and continue through June. The opening Mass is at 9:00 A.M., Friday, September 10th.
- A detailed schedule will be provided monthly.
- The daily schedule includes: acclimation time; opening time (prayer and flag); circle time — language arts and skills with letters, shapes, stories; writing skills; lavatory break and hand wash; snack; recess; art project.
- Students are to arrive daily by 9:25 A.M.. They will be dismissed from the classroom at 12:00 noon.
- Students are to be toilet trained prior to the start of the program.
- Individual parent conferences are held each semester to review student development. A written Child Services Report assessment is reviewed and provided at each conference. Additional conferences may be held upon request.
- No meals are provided in the program.
- Snacks are provided. Dietary restrictions must be provided to the teacher in writing, with acceptable snack alternatives. Parents may be responsible for alternative snacks if not readily available from the program provider.
- Students are supervised at all times including hall monitor and lavatory break oversight.
- A change of clothing, in small bag clearly labeled with the child's name is to be provided by the parent in case of accident.

Tuition and Fees:

- Registration Fee - \$80.00 Non-Refundable
- Tuition for 3 half days - \$1,665.00 (10 payments of \$166.50) for 1 child Pre-K or Pre-School, 3, 4, & 5 year olds.
- Tuition for 5 half days - \$2,775.00 (10 payments of \$277.50) for 1 child in Pre-K only, 4 & 5 year olds.
- A sibling enrolled at the same time is 1/2 tuition for either 3 or 5 day program.
- Tuition installments are due the 1st Tuesday of each month. Tuition #1 is due by May 1st and confirms the child's place for 2021-2022.
- The cancelled check is the payment receipt. Make checks payable to **St. Vincent de Paul Pre-School**.
- The registration fee and tuition #1 are non-refundable.
- An optional "Lunch Bunch" socialization program is scheduled routinely from October through May, and extends the program until 1:30 P.M. for an additional fee of \$8 daily. Lunch is to be provided by the parent. Advanced registration is required.
- An optional pretzels and lemonade purchase is scheduled routinely in March and April. Proceeds benefit local persons in need via the Society of St. Vincent de Paul.

Enrollment Selection:

- 3 Half Days** (\$80 Registration Fee Due Now; \$166.50 due by May 1st) **Amount Enclosed:** _____
- 5 Half Days** (\$80 Registration Fee Due Now; \$277.50 due by May 1st) **Pre-K Only** Cash or Check# _____

Fall Program Parent Signature: _____ Date _____

Spring Program Parent Signature: _____ Date _____